



Confidential to the Principal

Application for the position of

Temporary Teaching Assistant

Name:

1. Please fill in **ALL** sections of this form and attach a Curriculum Vitae.
2. Your letter of application should explain your reasons for applying for this position **AND** address the criteria
3. Please attach this Application Form to your letter of application and forward to:
The Principal Brighton Catholic Primary School
Email: principal@brightoncps.wa.edu.au

All queries should be directed to the Principal Mr James Danaher on 9562 9500

4. The Principal reserves the right to seek information from people not listed in your application, unless specifically requested not to do so.
5. Applicants will be expected to uphold the Catholic ethos of the College.
6. In accordance with regulations for employee screening it is necessary for all new staff in Catholic schools to have a Working with Children Card and a current West Australian College of Teaching (TRB) registration number shall be provided in lieu, as ongoing registration requires a current Police Clearance.
7. All support staff must obtain an Accreditation to Work in a Catholic school.
8. In applying for this position you will be providing Brighton Catholic Primary School with personal information.
9. If you provide us with personal information, for example your name and address or information contained on your resume, we will collect the information in order to assess your application. By submitting this application you agree that we may store this information for as long as necessary.
10. You may seek access to the personal information that we hold about you if you are unsuccessful for the position. However, there may be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.
11. We will not disclose this information to a third party without your consent.
12. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to the school and why, that they can access that information if they wish, that the school does not usually disclose the information to third parties and that we may store their information for as long as necessary.



1. Name: _____
 (Surname) (Christian Name) (Title)

Address: _____

Home Phone: _____ Work Phone: _____

Mobile: _____ Email: _____

2. Religion: _____ Parish: _____

Priest/Minister: _____

3. TRB No. _____

_____ Copy attached: Yes No

6. **SECONDARY EDUCATION QUALIFICATIONS**

Qualifications	School	Year Awarded

7. **OTHER EDUCATION QUALIFICATIONS**

(Attach photocopies, NOT originals of degrees certificates, results statements, etc.)

Qualifications	Institution	Year Awarded	Full Time Study Equivalent



10. REFEREES

(Attach photocopies of testimonials or references if you wish)

Professional:

Name: _____
Position: _____
Address: _____
Phone: _____ Mobile: _____

Professional:

Name: _____
Position: _____
Address: _____
Phone: _____ Mobile: _____

Character:

Name: _____
Position: _____
Address: _____
Phone: _____ Mobile: _____

I certify that all the information provided is true and accurate.

Signature of Applicant: _____ **Date:** _____

Applications close: Wednesday 13 December 2017



BRIGHTON CATHOLIC PRIMARY SCHOOL

Temporary Teaching Assistant

TIMELINE

CEWA website	11 December
Brighton Catholic Primary School website	11 December
Applications close	13 December
Applicants contacted for an interview	13 December
Interviews	14 December
Successful applicant notified	14 December
Unsuccessful applicants notified	14/15 December